

Information on the Processing of Personal Data of our Business Partners and other Communication Partners (February 2023)

We are pleased to give you further information on the protection of your personal data hereinafter.

1. Name and Contact Data of the Responsible Body

This information on data protection applies to the processing effected by BLD Bach Langheid Dallmayr Rechtsanwälte Partnerschaftsgesellschaft mbB domiciled in Cologne:

Theodor-Heuss-Ring 13-15
50668 Cologne
e-mail: koeln@bld.de
Phone: +49 221 944027 - 0
Fax: +49 221 944027 - 7

Naturally, they apply regardless of the office location at which we process your data.

Data Protection Officer:

Dr. Sven-Markus Thiel
Rechtsanwalt/Counsel

You can contact our data protection officer under the above-indicated address or by e-mail to datenschutz@bld.de.

2. Collection and Storage of Personal Data

We collect the following data within the scope of our professional activities:

- title (optional);
- salutation, first name, surname;
- a valid e-mail-address;
- registered office address, phone number;
- with respect to business/contracting partners: information necessary for the handling of business relations (e.g. contract data, tax number, bank details);

- with respect to other communication partners: information necessary for the examination, assertion and defence of our client's rights

The collection of these data is effected

- in the case of business/contracting partners exclusively for the proper implementation and handling of the business relationship, namely
 - to be able to identify you as our contracting partner;
 - for contract initiation, implementation and/or handling;
 - to be able to correspond with you;
- in the case of other communication partners exclusively for the proper implementation and handling of the lawyer's contract with our client, namely
 - to be able to identify you as our communication partner;
 - to be able to consult and represent our client adequately as lawyers;
 - to be able to correspond with you;
 - to be able to handle possible claims arising from the lawyer's contract

3. Basis, Purpose and Duration of the Processing

- With respect to business/contracting partners, the data processing takes place because of our business relations and insofar is necessary pursuant to Art. 6 para. 1 sentence 1 lit. b General Data Protection Regulation ("GDPR") in order to implement the contract (comprising its initiation and handling) as well as in order to perform the resulting mutual obligations required;
- With respect to other communication partners, the data processing takes place because of the lawyer's contract with our client and is necessary pursuant to Art. 6 para. 1 sentence 1 lit. c and lit. f *GDPR* for compliance with our legal obligations as lawyers as well as for the purposes of the legitimate interests pursued by our client. As regards our legitimate interest in the data processing, no prevailing interests, fundamental rights and freedoms of you as data subject are opposed, as the data processing is indispensable in order to perform our obligations as lawyers.

Generally, personal data collected by us during the exercise of our professional activities are will be stored for six years from the termination of the business contact or the termination of the contract and will be deleted after that.

This does of course not apply if, as an exception, we are authorised and/or obliged to a longer storing - e.g. due to provisions with regard to tax law or trade law (cf. Art. 6 para. 1 sentence 1 lit. c *GDPR*), for the defence against possible liability claims against us or due to an agreement concluded with you (Art. 6 para. 1 sentence 1 lit. a *GDPR*).

4. Disclosure of Data to Third Parties

A transmission of your personal data to third parties only takes place insofar as

- in the case of business/contracting partners, this is necessary pursuant to Art. 6 para. 1 sentence 1 lit. b or c *GDPR* for the implementation and handling of business relations or for exercising a legal obligation. In exceptional cases a transfer of your personal data to third parties may become necessary due to our legitimate interests pursuant to Art. 6 para. 1 sentence 1 lit. f *GDPR*, if and insofar as this is not opposed to your interests, fundamental rights and freedoms;
- in the case of other communication partners, this is necessary pursuant to Art. 6 para. 1 sentence 1 lit. b or f *GDPR* for the implementation and handling of the lawyer's contract or rather for the purposes of the legitimate interests pursued by our client. This particularly includes the transmission to opposing parties in proceedings and their representatives (especially their lawyers), to courts, other public authorities and insurers for the purposes of correspondence and for the establishment and defence of our client's rights. The third party may not use the disclosed data for any other purposes.

5. Your Rights as Data Subject

You have the right

- pursuant to Art. 15 *GDPR*, to obtain access to your personal data processed by us and certain further information;
- pursuant to Art. 16 *GDPR*, to obtain without undue delay the rectification of inaccurate personal data or the completion of incomplete personal data stored by us;
- pursuant to Art. 17 *GDPR*, to demand the erasure of your personal data stored by us, unless the processing is necessary for performing a legal obligation (e.g. due to storage periods), for exercising the right of freedom of expression and information, for reasons of public interest or for the establishment, exercise or defence of legal claims;
- pursuant to Art. 18 *GDPR*, to demand the restriction of processing of your personal data, as far as the accuracy of the personal data is contested by you, the processing is unlawful, but you oppose the erasure of the data and we no longer need the data, but they are required by you for the establishment, exercise or defence of legal claims or you have objected to processing of your personal data pursuant to Art. 21 *GDPR*;
- pursuant to Art. 20 *GDPR*, to receive the personal data which you have provided to us in a structured, commonly used and machine-readable format or to demand the transmission of those data to another controller;
- pursuant to Art. 77 *GDPR*, to lodge a complaint with a supervisory authority - as a rule you can address for this purpose the supervisory authority of your habitual residence, place of work or of our law firm's place of residence.

6. Right to Object

In case your personal data are processed for the purpose of legitimate interests pursuant to Art. 6 para. 1 sentence 1 lit. f *GDPR*, you have the right to object to the processing of your personal data pursuant to Art. 21 *GDPR* if reasons for this are given that relate to your particular situation. If you wish to make use of your right to object, it suffices to address an e-mail to datenschutz@bld.de.